

**Various welfare measures are:**

- All statutory and “on duty” leave is provided when teachers attend Orientation Programmes , Refresher Courses, Seminars,etc. Updating of leave account and Service Book is maintained.
- All full-time employees are covered under General Provident Fund.. Regular interest credit and P.F. advances/withdrawals/ loans by the employee are looked after by P.F. Sub-committee.
- All retirement benefits like final payment of P.F. accumulation with interest, Gratuity, Leave Encashment, Pensions are all properly taken care of in due time.
- The College runs an Employees’ Co-operative Credit Society .
- The IQAC takes care of the promotion/placement of the Faculty. It processes the CAS related files and sends the files, after verification and necessary correction, to the Principal who in turn completes the formalities to arrange the meeting of the Screening/Selection Committee (comprising of University & Govt. Nominees, as per UGC regulations). Promotional benefits for Non-teaching employees on completion of 7/10/20 years of service, as applicable, are provided with concurrence of the Governing Body and the DPI, Govt. of WB.
- Our college also provides annual /ex-gratia festival allowance to the staff and monthly advance to the newly joined substantive teachers/non-teaching employees till the formalities of approval and pay-fixation are completed.