



# WEST BENGAL STATE UNIVERSITY

Berunanpukuria, Malikapur, Barasat  
24 Parganas (North), Kolkata – 700 126  
Phone No. 033 – 65406213

Reference No.WBSU/COE/UG EXAM/0310A/2020

Date: November 27, 2020

## GENERAL GUIDELINES FOR UNDER-GRADUATE PART I 2020 EXAMINATIONS (HONS. AND GENERAL) TO BE HELD DURING THE PANDEMIC CAUSED ON ACCOUNT OF SARS-Cov-2

*ESSENTIAL NOTE:* STUDENTS NOT SATISFIED WITH THE MODE OF EXAMINATIONS OR RESULTS THEREUPON MAY SIT FOR OFF-LINE EXAMINATIONS TO BE CONDUCTED BY THE UNIVERSITY AS AND WHEN THE PANDEMIC SITUATION IMPROVES.

1. Students/ Examinees having valid Registration Numbers, Roll Numbers, and possessing Proper Admit Cards may write the examinations, sitting at home, in accordance with the programmes given on website.
2. Questions will be sent to the students through E-mail, or Whatsapp (WA), or any such mechanism that can be accessed.
3. Questions will be sent to students before half an hour to start i.e. 10 30 AM and 11=00 A.M. (For 1<sup>st</sup> half General) 1-30 P.M. to 2-00 P.M. (For 2<sup>nd</sup> half General) 10-30 A.M. to 11-00 A.M. (For Honours Paper) (there may be a little variation in time because of connectivity issues) on the dates of examinations or may be downloaded from the website [www.wbsuexams.net](http://www.wbsuexams.net) and students have to complete submission of written answer-scripts through E-mail/ WA by the same day/ date within 1 hr. after end of exam. time to his/her own College. For example, if the date of Examination is December 2, 2020; the papers must be submitted by December 2, 2020 by (i) 2 pm For Hons. papers.  
(ii) For General Papers 1<sup>st</sup> half subjects to be submitted by 2 P.M. and (iii) 2<sup>nd</sup> half subject to be submitted by 5 P.M.. At the time of uploading answer-papers please submit a copy of the Admit Card also.
4. Any examinee having difficulty in uploading answer-script may send the written answer-script duly sealed in an envelope to the respective college office through authorized representative or S/he her/himself may submit the answer-script on the same day of the date of examination.
5. Students are strongly advised to write answers in their own words.
6. Students may write answers on University-approved answer-papers or they may write on A4 size papers. The respective college Principals may request the University to get Answer-papers (khatas) on which students may write their answers.
8. Examinees must write their respective Registration Numbers and Roll Numbers on the top of each page. They are strongly advised to put page numbers as well.
9. Further advice in respect of examinations will be put on websites. Students are requested to go through the websites regularly.
10. It is reiterated that STUDENTS NOT SATISFIED WITH THE MODE OF EXAMINATIONS OR RESULTS THEREUPON MAY SIT FOR OFF-LINE EXAMINATIONS TO BE CONDUCTED BY THE UNIVERSITY AS AND WHEN THE PANDEMIC SITUATION IMPROVES.

A. K. Mukherjee

A.K. Mukherjee  
O.S.D.(Administration)  
In-charge of the office of the  
Controller of Examinations