

# R.B.C. COLLEGE FOR WOMEN

## NOTICE FOR IQAC MEETING

Dated : 14-08-2019

A meeting of the IQAC will be held on ~~28~~-08-2019 at 9.30 a.m. in the Principal Chamber. All members of the committee are requested to attend the meeting.

Sl. No.	Name of Members	Signature
1.	Dr. Ratan Kumar Nandi	
2.	Dr. Lana Mukhopadhyay (Chairperson)	L Mukhopadhyay
3.	Dr. Manika Biswas (Mukherjee)	Manika 16.8.19
4.	Prof. Malancha Bandhyopadhyay (Naha)	
5.	Dr. Gargi Mukhopadhyay	G 14.08.19
6.	Dr. Sudakshina Ray	Sudakshina Ray
7.	Prof. Jilkod Mamun (Co-ordinator)	J Mamun
8.	Prof. Nirmal Das - Bursar	N Das
9.	Dr. Suven Das	
10.	Prof. Subhas Chandra Mondal	S Mondal 14/8/19
11.	Prof. Suddhakalyan Mondal	S Mondal 14.8.19
12.	Dr. Purak Das	Purak Das
13.	Prof. Jasmeet Singh, Invitee	

### Agenda :

1. Endorsement of previous meeting decision.
2. Analysis of result of 2<sup>nd</sup> year 2019.
3. AQAR 2018-2019 preparation.
4. College Journal & Seminar.
5. Promotion of the teachers.
6. Misc.

J Mamun  
14.8.19  
IQAC COORDINATOR  
R. B. C. COLLEGE FOR WOMEN  
NAIHATI, WEST-BENGAL

L Mukhopadhyay  
(Dr. Lana Mukhopadhyay)  
Principal  
R.B.C. College For Women  
Naihati, North 24 Parganas

**Resolution: (28.08.2019)**

**Agenda 1:** Endorsement of previous meeting decision.

**Resolution:** Previous meeting decisions are unanimously accepted.

**Agenda 2:** Analysis of result of 2<sup>nd</sup> year 2019.

**Resolution:** All departments mainly 14 Honours departments submitted their 2<sup>nd</sup> year result. It would be discussed in further meeting in details.

**Agenda 3:** AQAR 2018-2019 preparation.

**Resolution:** For the preparation of AQAR 2018-2019, it is stated that all chapters are distributed to following teachers respectively

- i) Criteria I – Jilkod Mamun
- ii) Criteria II – Dr. Jasmeet Singh
- iii) Criteria III – Dr. Suven Das
- iv) Criteria IV – Dr. Purak Das
- v) Criteria V – Dr. Shampa Mitra
- vi) Criteria VI – Dr. Sudakshina Ray
- vii) Criteria VII – Dr. Manika Biswas

**Agenda 4:** College Journal & Seminar.

**Resolution:** Thoughts and expression (Journal) would be published immediately. Articles and good writing have been collected. It would be send to subject expert for correction. Editorial Board will be more active in this matter.

**Agenda 5:** Promotion of teachers.

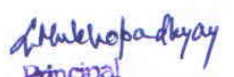
**Resolution:** 04(Four) teachers including Librarian have completed their API score for promotion. They are asked to submit their self appraisal format.

**Agenda 6:** Miscellaneous.

**Resolution:** All departments are asked to organize State / National level seminars etc.



IQAC Co-ordinator  
RBC College for Women

  
Principal  
R.B.C. College For Women  
Naihati, North 24 Parganas



# R.B.C. COLLEGE FOR WOMEN

## NOTICE FOR IQAC MEETING

Dated : 04-12-2019

A meeting of the IQAC will be held on 24-12-2019 at 9.30 a.m. in the Principal Chamber. All members of the committee are requested to attend the meeting.

Sl. No.	Name of Members	Signature
1.	Dr. Ratan Kumar Nandi	
2.	Dr. Lana Mukhopdhyay (Chairperson)	<i>Lana Mukhopadhyay</i>
3.	Dr. Manika Biswas (Mukherjee)	<i>Manika Biswas</i>
4.	Prof. Malancha Bandhyopadhyay (Naha)	<i>Malancha</i>
5.	Dr. Gargi Mukhopadhyay	<i>Gargi Mukhopadhyay</i>
6.	Dr. Sudakshina Ray	<i>Sudakshina Ray</i>
7.	Prof. Jilkod Mamun (Co-ordinator)	<i>Jilkod Mamun</i>
8.	Prof. Nirmal Das - Bursar	<i>Nirmal Das</i>
9.	Dr. Suven Das	<i>Suven Das</i>
10.	Prof. Subhas Chandra Mondal	<i>Subhas Chandra Mondal</i> 21/12/19
11.	Prof. Suddhakalyan Mondal	<i>Suddhakalyan Mondal</i>
12.	Dr. Purak Das	<i>Purak Das</i>
13.	Prof. Jasmeet Singh, Invitee	
14.	<del>Jahidur Rahaman, Invitee</del>	

### Agenda :

1. Endorsement of previous meeting decision.
2. AQAR 2018-2019 uploading.
3. 4<sup>th</sup> & 2<sup>nd</sup> Semester class.
4. Misc.

*Jilkod Mamun*

**IQAC COORDINATOR**  
R. B. C. COLLEGE FOR WOMEN  
NAIHATI, WEST-BENGAL

*Lana Mukhopadhyay*  
(Dr. Lana Mukhopadhyay)

Principal  
R.B.C. College for Women  
Naihati, North 24 Parganas

**Resolution: (24.12.2019)**

**Agenda 1:** Endorsement of previous meeting decision.

**Resolution:** Previous meeting decisions are unanimously accepted.

**Agenda 2:** AQAR 2018-2019 uploading.

**Resolution:** AQAR 2018-2019 report is ready and uploading will be done in 24.12.2019.

**Agenda 3:** 2<sup>nd</sup> and 4<sup>th</sup> semester class routine.

**Resolution:** Routine of 2<sup>nd</sup> and 4<sup>th</sup> semester is ready and classes will start from January, 2020.

**Agenda 4:** Miscellaneous.

**Resolution:**

- i) Committee approves Smt. Sweta Bagchi, Ex-PTT in Political Science, as alumni member into the IQAC.
- ii) A register will be maintained for all RS, OP, STC and seminars attended by teachers.
- iii) The IQAC co-ordinator has to conduct an academic audit under the guidance of the Principal and IQAC members.
- iv) The list of publications of teachers will be registered and maintained by Dr. Suven Das, Head of the department of Chemistry.
- v) All committee convenors have to submit a report of their activities to the IQAC.
- vi) A room for Bursar and another room for IQAC Co-ordinator will be allotted.

*Filkod Mamun*

IQAC Co-ordinator  
RBC College for Women

*Mulchopadhyay*  
Principal  
R.B.C. College For Women  
Naihati, North 24 Parganas



# R.B.C. COLLEGE FOR WOMEN

## NOTICE FOR IQAC MEETING

Dated : 18-02-2020

A meeting of the IQAC will be held on 26-02-2020 at 9.30 a.m. in the Principal Chamber. All members of the committee are requested to attend the meeting.

Sl. No.	Name of Members	Signature
1.	Dr. Ratan Kumar Nandi	
2.	Dr. Lana Mukhopdhyay (Chairperson)	<i>Lana Mukhopadhyay</i>
3.	Dr. Manika Biswas (Mukherjee)	<i>Manika 18/2/2020</i>
4.	Prof. Malancha Bandhyopadhyay (Naha)	<i>Mbandhyopadhyay 20.2.20</i>
5.	Dr. Gargi Mukhopadhyay	<i>G 18.02.2020</i>
6.	Dr. Sudakshina Ray	<i>Sudakshina 20.2.2020</i>
7.	Prof. Jilkod Mamun (Co-ordinator)	<i>J Mamun</i>
8.	Prof. Nirmal Das - Bursar	<i>N Das</i>
9.	Dr. Suven Das	<i>Suven 18/02/2020</i>
10.	Prof. Subhas Chandra Mondal	<i>Subhas 18/02/20</i>
11.	Prof. Suddhakalyan Mondal	<i>S Mondal 20</i>
12.	Dr. Purak Das	<i>Purak Das</i>
13.	Prof. Jasmeet Singh, Invitee	<i>J. Singh</i>

### Agenda :

1. Endorsement of previous meeting decision.
2. Received e-mail from NAAC for successfully uploaded AQAR 2018-20 report.
3. 1.2 Academic Flexibility:
4. 1.3 Curriculum Enrichment:
5. 1.4 Feedback System: Teachers , Employers, Alumni, Parents, Students
6. 2.6 Student Performance and Learning Outcomes 2.6.1 Program outcomes, program spec outcomes and course outcomes for all programs offered by the institution are stated and displayed website of the institution (to provide the weblink)
7. 2.7 Student Satisfaction Survey 2.7.1 Student Satisfaction Survey (SSS) on overall institutio performance (Institution may design the questionnaire) (results and details be provided as weblink)
8. 3.1.1 RESEARCH FUNDS SANCTIONED AND RECEIVED FROM VARIOUS AGENCIES, INDUSTRY A OTHER ORGANISATIONS
9. 3.2 Innovation Ecosystem 3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IP and Industry-Academia Innovative practices during the year

R.B.C. College For Women  
Naihati, North 24 Parganas

IQAC COORDINATOR  
R. B. C. COLLEGE FOR WOMEN  
NAIHATI, WEST-BENGAL

Principal

## **Resolution: (26-02-2020)**

**Agenda 1:** Endorsement of previous meeting decision.

**Resolution:** Previous meeting decisions are unanimously accepted.

**Agenda 2:** Status of AQAR 2018-19 upload report.

**Resolution:** Received e-mail from NAAC for successful uploading of AQAR 2018-2019.

**Agenda 3:** Academic Flexibility

**Resolution:** Academic Flexibility in routine of the college has to be done.

**Agenda 4:** Curriculum Enrichment

**Resolution:** Certificate courses to benefit the students will be conducted. Faculty development courses can also be conducted by the college.

**Agenda 5:** Feedback system

**Resolution:** Patents feedback forms to be given to the students.

**Agenda 6:** Student Performance and Learning Outcomes

**Resolution:** Result & CGPA to be uploaded in the college website.

**Agenda 7:** Student Satisfaction Survey(SSS)

**Resolution:** Student Satisfaction Survey(SSS) to be analysed and over looked by Moumita Biswas, Assistant professor, Dept. of Geography and Souhardya Roy.

**Agenda 8:** Research funds sanctioned and received from various agencies, industry and other organisations.

**Resolution:** SERB- research fund has been sanctioned for Dr. Purak Das, Assistant Professor , Dept. of Chemistry. Seminar funds of college like Gita Gupta fund and Anjali Sanyal fund are also available.

**Agenda 9:** Innovation Ecosystem

**Resolution:** Workshops/Seminars will be conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year.

**Agenda 10:** Awards and recognition received for extension activities from Government and other recognized bodies during the year.

**Resolution:** No awards or recognition were received for extension activities from Government and other recognized bodies during the year.

**Agenda 11:** No. of Incubation centre created, start-ups incubated on campus during the year.

**Resolution:** No Incubation centre created.

**Agenda 12:** Research Publication and Awards

**Resolution:** List of research publications of teachers to be prepared.

**Agenda 13:** Awards and recognition received for extension activities from Government and other recognized bodies during the year.

**Resolution:** No awards and recognition received for extension activities from Government and other recognized bodies during the year.

**Agenda 14:** Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year.

**Resolution:** Skilled development and job placement programme for students to start from 24-02-2020 and continue for 25 days.

**Agenda 15:** MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. During the year.

**Resolution:** No MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. During the year.

**Agenda 16:** Facility for e-content.

**Resolution:** e-content development facility deferred till next meeting.

**Agenda 17:** E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala), CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/ any other Government initiatives & institutional LMS (Learning Management System) etc.

**Resolution:** Teachers are encourage to enrol in SWAYAM and MOOCs courses.

**Agenda 18:** Procedures and policies for maintaining and utilizing physical, academic and support facilities.

**Resolution:** Policies for maintenance and upgradation of laboratories , library , computers, class rooms etc. to be monitored by the respective Head of the departments.

**Agenda 19:** Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.

**Resolution:** Personal counselling of the students by the teachers to be recorded. Remedial classes of each semester should be recorded.

**Agenda 20:** Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year.

**Resolution:** No. of students benefited for competitive examination and career counselling programmes to be recorded.

**Agenda 21:** Student Progression.

**Resolution:** Student Progression of all departments to be recorded by respective teachers of the department.

**Agenda 22:** Students qualifying in State/National/International level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/ GRE/TOFEL/Civil Services/State Government Services).

**Resolution:** Teachers are requested to keep record of students qualifying State/National/International level examinations during the year.

**Agenda 23:** Faculty Empowerment Strategies , Teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year.

**Resolution:** Teachers will be provided with financial supports for attending conferences.

**Agenda 24:** Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year.

**Resolution:** Professional development / administrative training programmes will be organised by the College for teaching and non-teaching staff during the year.

**Agenda 25:** Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year.

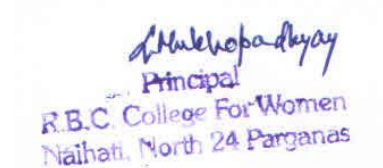
**Resolution:** Efforts to receive fund from non-government bodies, individuals, philanthropies to be initiated.

**Agenda 26:** Submission of data for AISHE portal.

**Resolution:** Submission of data for AISHE portal was done.



IQAC Co-ordinator  
RBC College for Women



M. Mahapatra  
Principal  
R.B.C. College For Women  
Naihati, North 24 Parganas