

R.B.C COLLEGE FOR WOMEN
Naihati, Dist – 24 Parganas (North), West Bengal

PROCEEDINGS OF THE MEETINGS OF THE IQAC COMMITTEE 2018-2019

NOTICE FOR IQAC MEETING HELD ON 28-09-2018

R.B.C. COLLEGE FOR WOMEN

NOTICE FOR IQAC MEETING

Dated : 18-09-2018

A meeting of the IQAC will be held on 28-09-2018 at 10.30 a.m. in the Principal Chamber. All members of the committee are requested to attend the meeting.

Sl. No.	Name of Members	Signature
1.	Dr. Ratan Kumar Nandi	
2.	Dr. Lana Mukhopdhyay (Chairperson)	<i>Lana Mukhopadhyay</i>
3.	Dr. Manika Biswas (Mukherjee)	<i>Manika Biswas</i>
4.	Prof. Malancha Bandhyopadhyay (Naha)	<i>Malancha Bandhyopadhyay 22/9/18</i>
5.	Dr. Gargi Mukhopadhyay	<i>Gargi Mukhopadhyay</i>
6.	Dr. Sudakshina Ray	<i>Sudakshina Ray</i>
7.	Prof. Jilkod Mamun (Co-ordinator)	<i>Jilkod Mamun</i>
8.	Prof. Nirmal Das – Bursar	<i>Nirmal Das</i>
9.	Dr. Suven Das	<i>Suven Das</i>
10.	Prof. Subhas Chandra Mondal	<i>Subhas Chandra Mondal 22/9/18</i>
11.	Prof. Suddhakalyan Mondal	<i>Suddhakalyan Mondal 22/9/18</i>
12.	Dr. Purak Das	
13.	Prof. Jasmeet Singh, Invitee	<i>J. Singh 22.9.18</i>
14.	Jahidoor Rahaman, Invitee	<i>Jahidoor Rahaman 28/9/18</i>

Agenda :

1. AQAR submission for the session 2017-2018.
2. Analysis of Result of B.A., B.Sc. Part-I, Part-II & Part-III for the session 2017-2018.
3. Quality upgradation of the teachers and Departmental upgradation.
4. Misc.

Jilkod Mamun
IQAC COORDINATOR
R. B. C. COLLEGE FOR WOMEN
NAIHATI, WEST-BENGAL

Lana Mukhopadhyay
(Dr. L. Mukhopadhyay)
Principal
R.B.C. College For Women
Naihati, North 24 Parganas

Agenda 1: AQAR submission for the session 2017-2018.

Resolution:

Present status of AQAR (2017-2018) is almost ready and will be uploaded by December, 2018.

Teachers who were entrusted with the duty to submit reports on 7 chapters have submitted the same.

The reports should be assembled and uploaded by the Jilkod Mamun, co-ordinator with the help of Laxmi Kanta Das, Office staff on 4th & 9th Oct, 18.

Agenda 2: Analysis of Result of B.A., B.Sc. Part-I, Part-II & Part-III for the session 2017-2018.

Resolution:

Course	Appeared	Pass	1 st Class
BENGALI HONOURS	57	54	0
ENGLISH HONOURS	20	16	0
SANSKRIT HONOURS	22	19	1
HINDI HONOURS	31	20	1
POL. SCIENCE HONOURS	21	20	0
HISTORY HONOURS	39	38	0
PHILOSOPHY HONOURS	25	21	1
GEOGRAPHY HONOURS	15	14	0
CHEMISTRY HONOURS	1	1	0
BOTANY HONOURS	1	1	0
ZOOLOGY HONOURS	13	10	5
MATHEMATICS HONOURS	9	3	0
B.A.(GENERAL)	491	166	0
B.SC(GENERAL)	54	17	1

Agenda 3: Quality upgradation of the teachers and Departmental upgradation.

Resolution:

- i) Teachers should be encouraged to pursue Ph.D. / research activities.
- ii) All departments should be given computers.
- iii) Academic seminars → Intra & inter college need to be held regularly.
- iv) Workshop & seminars to be held / organized by various department.

Agenda 4: Misc.

Resolution: Vote of thanks was conveyed between co-ordinator, Principal & other members.

Jilkod Mamun

IQAC Co-ordinator
RBC College for Women

Mukhopadhyay
Principal
R.B.C. College For Women
Naihati, North 24 Parganas

NOTICE FOR IQAC MEETING ON 07-12-2018

R.B.C. COLLEGE FOR WOMEN

NOTICE FOR IQAC MEETING

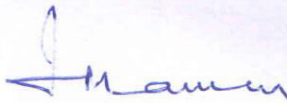
Dated : 30-11-2018

A meeting of the IQAC will be held on 07-12-2018 at 10 a.m. in the Principal Chamber. All members of the committee are requested to attend the meeting.

Sl. No.	Name of Members	Signature
1.	Dr. Ratan Kumar Nandi	
2.	Dr. Lana Mukhopdhyay (Chairperson)	L Mukhopadhyay
3.	Dr. Manika Biswas (Mukherjee)	M Biswas
4.	Prof. Malancha Bandhyopadhyay (Naha)	
5.	Dr. Gargi Mukhopadhyay	Gargi Mukhopadhyay
6.	Dr. Sudakshina Ray	Sudakshina Ray
7.	Prof. Jilkod Mamun (Co-ordinator)	J Mamun
8.	Prof. Nirmal Das - Bursar	N Das
9.	Dr. Suven Das	
10.	Prof. Subhas Chandra Mondal	Subhas Chandra Mondal
11.	Prof. Suddhakalyan Mondal	S Mondal
12.	Dr. Purak Das	Purak Das
13.	Prof. Jasmeet Singh, Invitee	
14.	Jahidoor Rahaman, Invitee	

Agenda :

1. AQAR submission for the session 2017-2018.
2. Students placement details for existing and previous.
3. Financial benefit of the students from our college/Govt..
4. Misc.


IQAC COORDINATOR
R. B. C. COLLEGE FOR WOMEN
NAIHATI, WEST-BENGAL


(Dr. L. Mukhopadhyay)

Agenda 1: AQAR submission for the session 2017-2018.

Resolution: New guidelines of AQAR from 2018-2019.

AQAR (2017-2018) is almost ready for uploading.

Agenda 2: Students placement details for existing and previous.

Resolution: Students of pass outs of 3rd year, who have pursued for masters.

Data to be submitted in college.

Agenda 3: Financial benefit of the students from our college/Govt.

Resolution: Documentation of various student-aid fund / schemes.

Agenda 4:Misc.

Resolution: Vote of thanks was conveyed between co-ordinator, Principal & other members.

Filkaed Mamun

IQAC Co-ordinator
RBC College for Women

Mukhopadhyay
Principal
R.B.C. College For Women
Naihati, North 24 Parganas

NOTICE FOR IQAC MEETING HELD ON 15-02-2019

R.B.C. COLLEGE FOR WOMEN

NOTICE FOR IQAC MEETING

Dated : 08-02-2019

A meeting of the IQAC will be held on 15-02-2019 at 10 a.m. in the Principal Chamber. All members of the committee are requested to attend the meeting.

Sl. No.	Name of Members	Signature
1.	Dr. Ratan Kumar Nandi	
2.	Dr. Lana Mukhopdhyay (Chairperson)	<i>Lana Mukhopdhyay</i>
3.	Dr. Manika Biswas (Mukherjee)	
4.	Prof. Malancha Bandhyopadhyay (Naha)	<i>M. Bandhyopadhyay</i>
5.	Dr. Gargi Mukhopadhyay	<i>G. Mukhopadhyay</i>
6.	Dr. Sudakshina Ray	<i>S. Ray</i>
7.	Prof. Jilkod Mamun (Co-ordinator)	<i>J. Mamun</i>
8.	Prof. Nirmal Das - Bursar	<i>N. Das</i>
9.	Dr. Suven Das	<i>S. Das</i>
10.	Prof. Subhas Chandra Mondal	<i>S. Mondal</i>
11.	Prof. Suddhakalyan Mondal	<i>S. Mondal</i>
12.	Dr. Purak Das	<i>P. Das</i>
13.	Prof. Jasmeet Singh, Invitee	<i>Jasmeet Singh</i>
14.	Jahidoor Rahaman, Invitee	

Agenda :

1. Endorsement of previous meeting decision.
2. Analysis of result of 1st semester 2019.
3. Proper use of Vidya Sagar Bhavan.
4. Career Counselling.
5. Student supporting programme.
6. Departmental Journal & Wall Magazine.
7. Misc.

J. Mamun
IQAC COORDINATOR
R. B. C. COLLEGE FOR WOMEN
NAIHATI, WEST-BENGAL

Lana Mukhopdhyay
(Dr. Lana Mukhopadhyay)
Principal
R.B.C. College For Women
Naihati, North 24 Parganas

Agenda 1: Endorsement of previous meeting decision.

Resolution: Resolution number & endorsed.

Agenda 2: Analysis of result of 1st semester 2019.

Resolution:

Analysis of 1st Semester result:- For Geography, a basic Maths teacher has been asked for and granted by the Principal.

- Botany department has suggested to increase the cut-off marks during college admission.
- Zoology department has also seconded the suggestion.
- The Principal has suggested, special classes to be conducted.
- Strict measures to be taken against students with negligible attendance.
- Identification of weak students, and a need to encourage them.
- Parents-Teacher Meeting should be conducted twice a year.

Agenda 3: Proper use of Vidya Sagar Bhavan.

Resolution: Proper use of Vidya Sagar Bhavan.

- Routine Committee to look for class adjustments for Science subjects under the supervision of Principal.

Agenda 4: Career Counselling.

Resolution:

- The IQAC Committee to study the various proposals put forward by various people to conduct career counselling at our college.
- Career fair to be held.

Agenda 5: Student supporting programme.

Resolution: Students support services to be reviewed. All committees like sports culture, library etc would have to be active. Principal will ask to the conveners of those committee to collect the records & preserved it.

Agenda 6: Departmental Journal & Wall Magazine.

Resolution:

- All Head of Departments are advised to bring out Departmental Journal and wall Magazine.
- IQAC will intimate the departments to act accordingly as the above mentioned statement.

Agenda 7: Misc.

Resolution:

- Computer Literacy to be encouraged.
- Teachers are advised to update themselves for the betterment of themselves and students.

Gilked Mammam

IQAC Co-ordinator
RBC College for Women

Mukhopadhyay
Principal
R.B.C. College For Women
Naihati, North 24 Parganas

NOTICE FOR IQAC MEETING HELD ON 03-05-2019

R.B.C. COLLEGE FOR WOMEN

NOTICE FOR IQAC MEETING

A meeting of the IQAC will be held on ⁰³02-05-2019 at 9.30 a.m. in the ~~Principal~~ Chamber. All members of the committee are requested to attend the meeting.

Dated : 20-04-2019

Sl. No.	Name of Members	Signature
1.	Dr. Ratan Kumar Nandi	
2.	Dr. Lana Mukhopdhyay (Chairperson)	L Mukhopadhyay
3.	Dr. Manika Biswas (Mukherjee)	MBiswas
4.	Prof. Malancha Bandhyopadhyay (Naha)	Mbandhyopadhyay
5.	Dr. Gargi Mukhopadhyay	Gargi Mukhopadhyay
6.	Dr. Sudakshina Ray	
7.	Prof. Jilkod Mamun (Co-ordinator)	Jmamun
8.	Prof. Nirmal Das - Bursar	
9.	Dr. Suven Das	Sony
10.	Prof. Subhas Chandra Mondal	Subhas
11.	Prof. Suddhakalyan Mondal	Suddhakalyan
12.	Dr. Purak Das	Purak Das
13.	Prof. Jasmeet Singh, Invitee	
14.	Jahidoor Rahaman, Invitee	Jahidoor

Agenda :

1. Endorsement of previous meeting decision.
2. Analysis of result of 1st semester 2019.
3. Next NAAC preparation.
4. College Journal.
5. Internal result of the students.
6. Misc. Feed Back Proforma
7. Seminar profile
8. Misc.

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IQAC COORDINATOR
R. B. C. COLLEGE FOR WOMEN
NAIHATI, WEST-BENGAL

L Mukhopadhyay
(Dr. Lana Mukhopadhyay)

Principal
R.B.C. College For Women
Naihati, North 24 Parganas

Agenda 1: Endorsement of previous meeting decision.

Resolution: Endorsed previous meeting decision

Agenda 2: Analysis of result of 1st semester 2019.

Resolution:

1st Semester of B.A. & B.Sc. (Hons) and Gen 2018 is presented in this meeting. Result of B.A. (Gen) is not satisfactory. All members discussed the matter. Remedial classes to be taken for the students. Class notes would be provided to the students. All students would be requested to attend the classes.

Agenda 3: Next NAAC preparation.

Resolution: Next NAAC as 3rd Cycle would be held on 2021. All documents of various programmes would be preserved department wise. All committees will preserve the documents.

Agenda 4: College Journal.

Resolution: College journal "Thoughts and Expression" would be published. Upgradation of this journal would be done.

Agenda 5: Internal result of the students.

Resolution: Internal Result of all departments would be preserved.

Agenda 6: Feed Back proforma.

Resolution: The Feedback of the stakeholders is only for students and parents which would be collected in due course.

Agenda 7: Seminar profile.

Resolution: Seminar documents are not being kept properly. Geo-tag documentation need to be done properly. A seminar profile need to be prepared.

Silkod Mamon

IQAC Co-ordinator
RBC College for Women

Mukhopadhyay
Principal
R.B.C. College For Women
Naihati, North 24 Parganas

NOTICE FOR IQAC MEETING HELD ON 12-06-2019

R.B.C. COLLEGE FOR WOMEN

NOTICE FOR IQAC MEETING

Dated : 31-05-2019

A meeting of the IQAC will be held on 12-06-2019 at 9.30 a.m. in the Principal Chamber. All members of the committee are requested to attend the meeting.

Sl. No.	Name of Members	Signature
1.	Dr. Ratan Kumar Nandi	
2.	Dr. Lana Mukhopdhyay (Chairperson)	Lana Mukhopadhyay
3.	Dr. Manika Biswas (Mukherjee)	Manika Biswas
4.	Prof. Malancha Bandhyopadhyay (Naha)	Malancha Bandhyopadhyay
5.	Dr. Gargi Mukhopadhyay	Gargi Mukhopadhyay
6.	Dr. Sudakshina Ray	Sudakshina Ray
7.	Prof. Jilkod Mamun (Co-ordinator)	J Mamun
8.	Prof. Nirmal Das - Bursar	N Das
9.	Dr. Suven Das	
10.	Prof. Subhas Chandra Mondal	Subhas Chandra Mondal
11.	Prof. Suddhakalyan Mondal	Suddhakalyan Mondal
12.	Dr. Purak Das	Purak Das
13.	Prof. Jasmeet Singh, Invitee	
14.	Jahidoor Rahaman, Invitee	

Agenda :

1. Endorsement of previous meeting decision.
2. Online Admission 2019-2020.
3. AQAR preparation of 2018-2019.
4. Analysis of result of 1st semester 2019.
5. Next NAAC preparation.
6. College Journal.
7. Internal result of the students.
8. Misc.

J Mamun 10.6.19
IQAC COORDINATOR
R. B. C. COLLEGE FOR WOMEN
NAIHATI, WEST-BENGAL

Lana Mukhopadhyay 10/6/19
(I Lana Mukhopadhyay)
Principal
R.B.C. College For Women
NAIHATI, WEST-BENGAL

Agenda 1: Endorsement of previous meeting decision.

Resolution: Previous resolution are approved by all present members of IQAC.

Agenda 2: Online Admission 2019-2020.

Resolution: Number of students admitted through Online.

Present admission status : 1271 as on 12-06-2019

All Honours – B.A. & B.Sc: 541 students

B.A. Gen – 636 students

B.Sc. Gen – 47 students

Total application form – 2500 to till date.

Agenda 3: AQAR preparation of 2018-2019.

Resolution: All chapters are distributed to complete the work for AQAR preparation 2018-19

- Chapter I → Jilkod Mamun
- Chapter II → Jasmeet Singh
- Chapter III → Suven Das & M.B.
- Chapter IV → Suddha Kalyan Mondal & Subhas Mondal
- Chapter V → Purak Das & Suddha Kalyan Mondal
- Chapter VI → Sudakshina Roy
- Chapter VII → Manika Biswas

Agenda 4: Analysis of result of 1st semester 2019.

Resolution: Students feedback should be taken in every month department wise. Student-Teacher interaction should be increased. Class test, remedial classes would be taken. Special class would be arranged. Teachers need to interact with the students frequently for their academic improvement.

Agenda 5: Next NAAC preparation.

Resolution: All documents would be recorded geo-tag photo would be done. Seminar, IL Seminar, Workshop Seminar, Student Seminar are to be scheduled accordingly.

Agenda 6: College Journal.

Resolution: College Journal Committee would be reformed.

Agenda 7: Internal result of the students.

Resolution: IQAC will conduct a meeting with all teachers. Mid-term exam would be taken in the new session (2019-2020).

Agenda 8: Misc.

Resolution: Vote of thanks was conveyed between co-ordinator, Principal & other members.

Jilkod Mamun

IQAC Co-ordinator
RBC College for Women

Mulechopadhyay
Principal
R.B.C. College For Women
Naihati, North 24 Parganas