



# **DRAFT ADVISORY**

**FOR ADMISSION**

**IN**

**4-year Undergraduate Programme  
and  
3-year Undergraduate Programme**

**Under Curriculum and Credit Framework for  
Undergraduate Programmes**

**Based on  
National Education Policy, 2020**

**(To be approved by the Competent Authority)**

**(w.e.f Academic Session 2023-24)**

## 1. Scope & Coverage

This draft advisory shall supersede the existing regulation for 3-year (Six semester) Bachelor of Arts/Science/Commerce programme under the Choice based Credit System (CBCS).

The University provides following three undergraduate programmes w.e.f. the academic session of 2023-24 under the Curriculum and Credit Framework for Undergraduate Programmes (CCFUP) based on NEP 2020.

This advisory will be provisionally effective from the academic session 2023-24.

### A. Single Major programmes

- (i) 4-year Bachelor's degree (Honours) with Major in the field of Arts/Science/Commerce/Management (8 semesters with min. 180 Credits) (See Table 1).
- (ii) 4-year Bachelor's degree (Honours with Research) with Major in the field of Arts/Science/Commerce/Management (8 semesters with min. 180 Credits). Students need to complete a research project of 15 credits in areas of their Major discipline in the 4<sup>th</sup> year of studies. (See Table 2)

### B. Multidisciplinary programmes

- (iii) 3-year Bachelor's degree with Multidisciplinary programme of studies in Life sciences/Physical sciences/Mathematical & Computer sciences/Social sciences/humanities/Commerce & Management (6 semesters with minimum 125 credits. (See Table 3)

## 2. Eligibility for admission in the UG Programmes:

- A candidate who has passed the Higher Secondary (10+2) or its equivalent level examination is eligible to seek admission to the First Semester of the Eight Semester B.A./B.Sc./B.Com./BBA (Hons and Hons. with Research) or B. A. Music. (Hons. and Honours with Research) or in the First Semester of Six semester Multidisciplinary B.A./B.Sc./B.Com. Course of studies provided he/she has also passed in English having full marks not being less than 100.
- In any case, where there is an ambiguity regarding the admissibility of a particular examination at the Higher Secondary (10+2) level of study, the matter shall be referred to the Equivalence Committee of the University who shall determine the eligibility of the said examination.
- However, no candidate, opting for Honours shall be allowed for admission in the course after a lapse of more than 3 years from the year of passing the previous qualifying examination. Those desirous to do so need to seek prior permission from the University authority. **Students desiring admission in 3 year Multidisciplinary programme shall get a total lapse of not more than 6 years.**

- The year of admission shall not be taken into account while calculating 3 years from the year of passing the previous qualifying examination.
- However, in exceptional cases a candidate may be allowed for admission after 3 years of the previous qualifying examination, but, within 3 years after discontinuation of a recognized regular Course of Study. Those desirous to do so will seek permission from the University Authority. *This exception is valid for both 4-year (Hons/Hons. with Research) and 3-year Multidisciplinary UG programmes of study.*
- For the purpose of determining eligibility for admission to the **4-year Honours Course**, aggregate marks shall be calculated **by adding the marks of top four subjects** in order of marks secured by a candidate. However, marks in **compulsory Environmental Education/Studies shall not be taken into account** for calculation of aggregate marks. If the subject “Environmental Science” is studied as an elective subject of 100 marks, it may be taken into account for the purpose of determining the aggregate marks.
- For the purpose of determining eligibility for admission to the **3-year Multidisciplinary UG programme of study**, aggregate marks shall be calculated **by adding the marks of top four subjects in order of marks secured by a candidate.** However, marks in **compulsory Environmental Education/Studies shall not be taken into account** for calculation of aggregate marks. If the subject “Environmental Science” is studied as an elective subject of 100 marks, it may be taken into account for the purpose of determining the aggregate marks.

### 3. Eligibility Criteria

**A candidate taking up Honours in a subject must have obtained:**

- A minimum of 50% marks in the aggregate and 45% marks in the subject or related subject at the previous qualifying examination. In case of Music (Hons.) 45% marks in the aggregate and 45% marks in the subject Music in the previous qualifying examination

**OR**

55% marks in the subject or related subject in the previous qualifying examination

**OR**

50% marks in the aggregate when the candidate has not studied the subject in his/her previous qualifying examination provided all other clauses are satisfied

- Candidates belonging to the Scheduled Caste or Scheduled tribe category must have obtained 40% marks in the aggregate and 40% marks in the subject/related subjects at the previous qualifying examination (10+2 level) for being eligible for admission in the Honours programme of study. However, if in any Honours subject, the number of applications is so low that

even the permitted intake of the college cannot be filled up, then the Principal/Teacher-in-charge may use his/her discretionary power to relax the minimum requirement criteria for admission in that particular subject. A written communication in that regard must reach the Registrar for consideration of that decision for final approval by the Vice Chancellor of the University and the decision will be communicated to the Dept. of Higher Education, Govt. of West Bengal.

#### **4. Candidates from other Boards**

A. Students, who have passed the Higher Secondary (10+2) examination or its equivalent from the All India Boards/Councils or State Boards/Councils including Open Schools and vocational studies, are eligible for study at the UG level.

B. Students who have passed the Higher Secondary (10+2) examination or its equivalent from the All India Boards/Councils (i.e. CBSE, ISC and National Institute of Open Schooling) are not required to submit the Migration Certificate for getting Registration under this University.

C. Any dispute regarding eligibility criteria would be resolved by the Equivalence Committee set up by the University or by the Executive Council in its absence.

#### **5. Choice of Courses**

##### **(A) 4-year UG (Honours/Honours with Research) Course of Studies:**

Candidates will have to choose a **single major discipline** and **any two minor disciplines** along with the requisite numbers of **AEC, SEC, MDC & VAC** along with **internship** as shown in Table 1 & 2. The combination of major and two minor disciplines for the students admitted in 4 year UG

(Honours/Honours with research) will be decided by the concerned college.

**\*\*\*Nomenclature of degree will be notified later on communication from UGC.**

##### **(B) 3-Year Multidisciplinary Undergraduate (UG) programme of study:**

A candidate is required to choose **any three subjects** from **one or two broad** category of disciplines as offered by the concerned college. He/she will be awarded a 3-year B.A./B.Sc./B. Com. in a particular discipline provided that **at least two** out of the three subjects chosen by him/her falls in that particular category.

## 6. Broad Category of Disciplines

(i) **Physical Sciences:** Chemistry, Physics, Electronics.

(ii) **Life Sciences:** Bio-chemistry, Botany, Zoology, Physiology, Molecular Biology, Microbiology, Food & nutrition, Fishery Science, Bio-technology, Anthropology, Environmental Science.

(iii) **Mathematical and Computer Sciences:** Mathematics, Statistics, Computer Science, Computer Application.

(iv) **Humanities:** Film Studies, Physical Education, Human Rights, Women Studies, Human Development, Philosophy, Journalism & Mass Communication, NCC, Music, English, Bengali, Hindi, Urdu, Sanskrit, Arabic, Defence Studies.

(v) **Social Sciences:** Political Science, History, Economics, Education, Psychology, Sociology, Geography, Travel & Tourism Management, Advertising & Sales Promotion.

(vi) **Commerce & Management:** Accounting, Finance, Business Economics, Management and all other allied subjects.

### Groups of Subjects :

**Gr. I:** Physics, Zoology, Education, Film Studies, Physical Education, Human Rights, Women Studies, NCC

**Gr. II:** Mathematics, Human Development, History, Environmental Science

**Gr. III:** Chemistry, Sociology, Defense Studies, Music, Arabic, Sanskrit, Bio-chemistry

**Gr. IV:** Botany, Economics, Food & Nutrition

**Gr. V:** Political Science, Electronics, Fishery Science.

**Gr. VI:** Geography, Molecular Biology & Biotechnology, Psychology, Philosophy, Microbiology, Journalism & Mass Communication

**Gr. VII:** Statistics, Physiology, English

**Gr. VIII:** Anthropology, Computer Science, Bengali, Hindi, Urdu, Computer Application

**Gr. IX:** Commerce and allied subjects

**Gr. X:** Management and allied subjects with related specializations like Finance, Marketing, Human Resource Management, Systems and Operations.

### Note:

(A). For the 4 year UG Programme with Honours, a candidate is required to choose his/her Major in a discipline and two other disciplines for Minor courses, from among Group-I to Group-VIII as above by taking not more than one discipline from any of the groups mentioned above.

(B). For the 3 year Multidisciplinary Course of Studies, a candidate is required to choose any three Core subjects from among the broad category of disciplines (list 6) as offered by the concerned college. However, the choice of the three subjects will have to be made as stated hereunder:

- For B.Sc. 3 year Multidisciplinary Programme, a candidate is required to choose three Core subjects from among Group I to VIII by taking not more than one subject from the same group and at least two science subjects.
- For the B.A. 3 year Multidisciplinary Course of Studies, a candidate is required to choose three Core subjects from among Group I to VIII by taking not more than one subject from the same group and at least two subjects from Humanities and Social Sciences.
- For B.Com 3 year Multidisciplinary programme three core subjects to be chosen from Commerce and allied discipline maintaining NEP norm.

## 7. Mandatory Subject Requirement (at H. S. level)

A candidate shall be allowed to take up the major discipline(s) under heading “A” if he/she had passed the subject(s) under heading “B” in the previous qualifying examination.

Sl. No	A	Sl. No	B
1	Mathematics	1	Mathematics
2	Statistics	2	Statistics/ Mathematics
3	Physics	3	Physics and Mathematics
4	Chemistry	4	Chemistry and Mathematics
5	Zoology	5	Zoology/ Biology/Biotechnology/Life Science
6	Botany	6	Botany/Biology/Biotechnology/Life Science
7	Physiology	7	Physiology/Biology/Biotechnology/Life Science
8	Anthropology	8	Anthropology/Biology/Biotechnology/Life Science
9	Molecular Biology	9	Chemistry/Physics and Biology/Biotechnology/Life Science
10	Microbiology	10	Chemistry/Physics and Biology/Biotechnology/Life Science
11	Computer Science	11	Mathematics/ Computer Science & Physics
12	Electronics	12	Electronics/Physics and Mathematics
13	Commerce	13	Accountancy/ Business Economics and all other allied subjects.
14	Environmental Science	14	Chemistry/Physics/Mathematics/Geography
15	Food & Nutrition	15	Chemistry and Biology/Life Science
16	Agriculture & Rural Development	16	Physics/ Chemistry/Biology/Economics/Anthropology/ Mathematics/Geography/Sociology
17	Geography	17	Geography/Economics/Statistics/Mathematics/Biology
18	Economics	18	Mathematics
19.	Management	19	Finance/Marketing/Human Resource/Systems & Operations
20	Fishery Science	20	Biology/ Biotechnology/Chemistry/Food & Nutrition/Physics/Life Sciences
21	Computer Applications	21	Computer Applications/Computer Science
22	Human Development	22	Any subject
23	Psychology	23	Any subject

## 8. Structure of the 4-year Undergraduate Programme (Honours)

Table 1: Semester-wise and Course category-wise distribution of credits

SEM	Major (DSC)	Minor	MDC	AEC	SEC	VAC	Internship	Total Credits
I	DS-1 (5), DS-2 (5)	MA-1 (5)		AE-1 (3)		VA-1 (3)		21
II	DS-3 (5), DS-4 (5)	MB-1 (5)		AE-2 (3)		VA-2 (3)		21

III	DS-5 (5), DS-6 (5) DS-7 (5)	MA-2 (5)		AE-3 (3)				23
IV	DS-8 (5), DS-9 (5) DS-10 (5)	MB-2 (5)	MD-1 (3)		SE-1 (3)			26
V	DS-11 (5), DS-12 (5)	MA-3 (5)	MD-2 (3)		SE-2 (3)		2	23
VI	DS-13 (5), DS-14 (5)	MB-3 (5)	MD-3 (3)		SE-3 (3)			21
<b>Exit with Major after 3 years</b>	70	30		9	9	6	2	135
VII	DS-15 (5), DS-16 (5) DS-17 (5)	MA-4 (5) MB-4 (5)						25
VIII	DS-18 (5), DS-19 (5) DS-20 (5), DS-21 (5)							20
<b>Credit</b>	<b>105</b>	<b>40</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>6</b>	<b>2</b>	<b>180</b>

**DS: Discipline specific core course, MA: Minor discipline 1, MB: Minor discipline 2**  
**Credit (5) distribution: (a) Lab-based Courses: L = 3, T/P = 2, (b) Non-Lab based Courses: L = 4, T/P = 1**  
**(c) Field-based courses: P = 5, (d) Music as a Major/Minor discipline, credit distribution: L = 1/2, P = 4/3**

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### Structure of the 4-year Undergraduate Programme (Honours with Research)

**Table 2: Semester-wise and course category-wise distribution of credits**

SEM	Major (DSC)	Minor	MDC	AEC	SEC	VAC	Intern-ship	Research project/ dissertation	Total Credits
I	DS-1 (5), DS-2 (5)	MA-1 (5)		AE-1 (3)		VA-1 (3)			21
II	DS-3 (5), DS-4 (5)	MB-1 (5)		AE-2 (3)		VA-2 (3)			21
III	DS-5 (5), DS-6 (5) DS-7 (5)	MA-2 (5)		AE-3 (3)					23

IV	DS-8 (5), DS-9 (5) DS-10 (5)	MB-2 (5)	MD-1 (3)		SE-1 (3)				26
V	DS-11 (5), DS-12 (5)	MA-3 (5)	MD-2 (3)		SE-2 (3)		2		23
VI	DS-13 (5), DS-14 (5)	MB-3 (5)	MD-3 (3)		SE-3 (3)				21
Exit with Major after 3 years	70	30	9	9	9	6	2		135
VII	DS-15 (5), DS-16 (5) DS-17 (5)	MA-4 (5) MB-4 (5)							25
VIII	<b>**DS-18/19/20/21 (5) Any one from the above pool of courses is to be chosen by the student</b>							15	20
Credit	90	40	9	9	9	6	2	15	180

DS: Discipline specific core course, MA: Minor discipline 1, MB: Minor discipline 2 Credit  
(5) distribution: (a) Lab-based Courses: L = 3, T/P = 2, (b) Non-Lab based Courses:  
L = 4, T/P = 1  
(c) Field-based courses: P = 5, (d) Music as a Major/Minor discipline, credit  
distribution: L = 1/2, P = 3/4

**Structure of the 3-Year Multidisciplinary UG Programme Table 3:  
Semester-wise and course category-wise distribution of credits**

SEM	Core course (A)	Core course (B)	Core course (C)	MDC	AEC	SEC	VAC	Internship	Total credits
I	MA-1 (5)	MB-1 (5)	MC-1 (5)		AE-1 (3)		VA-1 (3)		21
II	MA-2 (5)	MB-2 (5)	MC-2 (5)		AE-2 (3)		VA-2 (3)		21
III	MA-3 (5)	MB-3 (5)	MC-3 (5)		AE-3 (3)			2	20
IV	MA-4 (5)	MB-4 (5)	MC-4 (5)	MD-1 (3)		SE-1 (3)			21
V	MA-5 (5)	MB-5 (5)	MC-5 (5)	MD-2 (3)		SE-2 (3)			21
VI	MA-6 (5)	MB-6 (5)	MC-6 (5)	MD-3 (3)		SE-3 (3)			21
Credits	30	30	30	9	9	9	6	2	125



MA: Core course from discipline 1, MB: Core course from discipline 2, MC: Core course from discipline 3

Credit (5) distribution: (a) Lab-based Courses: L = 3, T/P = 2, (b) Non-Lab based Courses: L = 4, T/P = 1

(c) Field-based courses: P = 5, (d) Music as a Major/Minor discipline, credit distribution: L = 1/2, P = 4/3

## 9. Curricular components of the undergraduate programme

In accordance with NEP Curriculum & Credit Framework 2020 the undergraduate programmes governed by this Advisory contain the following course components:

- **Major and Minor disciplines**

*Major discipline is the discipline or subject of main focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses in the major discipline.*

*Minor discipline helps a student to gain a broader understanding beyond the major discipline. For example, if a student pursuing an Economics major obtains a minimum of [18] credits from a bunch of courses in Statistics, then the student will be awarded B.A. degree in Economics with a Minor in Statistics.*

**In addition to major and minor disciplines, a student admitted in the 4- year Undergraduate programme (Hons./Hons. with research) has to take the following courses as shown in Table 1 & Table**

- **Multidisciplinary Course (MDC) :**

*All UG students are required to undergo 3 introductory-level courses relating to any of the broad disciplines given below. These courses are intended to broaden the intellectual experience and form part of liberal arts and science education. Students are not allowed to choose or repeat courses already undergone at the higher secondary level (12th class) in the proposed major and minor stream under this category.*

**The university will provide a list of courses under the 5 categories mentioned in the NEP document. Students will be asked to choose 3 different MDCs for 3 semesters.**

Categories	Multidisciplinary Courses from the following disciplines
1.	Life Sciences/ Chemistry/ Physics/Electronics/Anthropology
2.	Mathematics/ Statistics/Computer Application/Economics
3.	Journalism/Mass Media & Communication.
4.	Travel & Tourism/Commerce/ Management/ Advertisement & Sales Promotion
5.	Defence Studies/ /Psychology/Human Rights/ Sociology/Political Science/Philosophy/History/ Film Studies/ Physical Education/ Women Studies/Music

- **Ability Enhancement Course (AEC):**

*Students are required to achieve competency in a Modern Indian language or in the English language with special emphasis on language and communication skills. These*

*courses aim at enabling the students to acquire and demonstrate the core linguistics skills, including critical reading and expository and academic writing skills, that help students articulate their arguments and present their thinking clearly and coherently.*

- **Skill Enhancement Course:**

*These courses are aimed at imparting practical skills, hands-on-training, soft skills to enhance the employability of the students.*

**Each of the AEC and SEC courses shall carry 3 credits. Students are required to choose three SEC courses from a pool of courses in their 4th, 5th and 6th semester of study. In AEC, they have to study three courses (each of 3 credits) of either English or Modern Indian language (MIL) in their 1st, 2nd and 3rd semesters of study.**

- **Value Addition Courses (VAC):**

These are courses that will help develop all capacities of human beings – intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner. Each of these courses carries 3 credits. The colleges will choose one out of the three VACs offered by the university as mentioned hereunder.

- (a) Environmental Studies
- (b) Introduction to Cyber Security
- (c) Value of Yoga and Meditation in Life

**Students will be required to pursue or study two value-added courses (VAC) each of 3 credits in their 1st and 2nd semester.**

- **Internship:**

*A course requiring students to participate in a professional activity or work experience, or cooperative educational activity with an entity external to the educational institution, normally under the supervision of an expert of the given external entity. A key aspect of the internship is induction into actual work situations. Internships involve working with local industry, government or private organizations, business organizations, artists, crafts persons, and similar entities to provide opportunities for students to actively engage in on-site experiential learning.*

**The student has the option to complete a 2-credit summer internship in a lab, industrial organization, R & D lab, or through community engagement, NSS, NCC as organized by the college. The student must complete a 2-credit summer internship by his/her 5th semester of study.**

- **Final year Research Project / Dissertation:**

A student selected for pursuing 4-year Honours with Research programme is required to complete a research project and submit a dissertation to the University for examination and evaluation in the 8<sup>th</sup> semester. This research project/dissertation work carries 15 credits.

## 10. Awarding UG Degrees:

- ❖ **4-year UG Degree (Honours):** A four-year UG Honours degree in the major discipline will be awarded to those who complete a four-year degree programme with 180 credits and have satisfied the credit requirements as given in Table 1. Candidates who intend to continue in the 4-year UG programme have two options.
- The candidates who have not secured 75% marks in each of the Semester (out of the first six semesters) over the period of first three years of his/her study are eligible for obtaining a Bachelor degree (Honours) in his/her major discipline. Such candidates must secure 15 additional credits in his/her major (Core) paper to be awarded a Bachelor degree (Honours) in his/her major discipline. i.e., Candidates must secure **105 credits** in his/her major (Core) discipline out of the total 180 credits to obtain a Bachelor degree (Honours) in his/her major discipline. (See Table 1)
- The candidates who have secured 75% marks in each of the Semester (out of the first six semesters) over the period of first three years of his/her study are eligible for obtaining a Bachelor degree (Honours with Research) in his/her major discipline. Such candidates must secure **90 credits** out of the total credits of 180 from discipline-specific major courses (Table 1) and also needs to secure 15 credits through a Research project to be awarded a Bachelor degree (Honours with Research) in his/her major discipline. They should do a research project or dissertation under the guidance of a faculty member of that college. The research project/dissertation shall be in the Major discipline. Such candidates must submit a Thesis/Dissertation to the University for evaluation followed by a Viva-Voce examination. The concerned candidate **must score 150** or above out of the 300 marks allotted for Research/Dissertation work to pass or qualify for being awarded the degree of UG Honours with research in his/her major discipline.
- ❖ **3-year UG Degree with Major:** A student **admitted in a 4 years Honours programme** may exit after the 3<sup>rd</sup> year after completing 6 semesters (135 credits, **70 credits from Major and 30 credits from Minors**) with 3-year UG degree with a Major. Such a student will also have the option to rejoin within seven years and complete the course.
- ❖ **3-year Multidisciplinary UG Degree:** A student may also opt for a 3-year multidisciplinary UG degree by securing a total credit of 125 (See Table 3) with 30 credits from each of the three disciplines.

**The level of the three core courses for all three disciplines will be the same.**

**\*\* Conditions to be met by colleges offering a 4 year UG degree (Honours with Research) in a Major discipline:**

- A. The departments of the college offering a 4-year UG degree (Honours with research) must have the required infrastructure such as adequate library facility, access to internet, access to journals, computer lab and software, laboratory facilities to carry out experimental research work.
- B. The concerned department of the college must have at least two permanent faculty members who are recognized as PhD supervisors as per NEP 2020 guideline.

- C. If a student becomes eligible for pursuing Honours with research in a college that lacks required infrastructure and eligible PhD supervisors, he/she may take transfer to another college, which satisfies the above conditions for offering Honours with research in the 7<sup>th</sup> semester depending on availability of seats.

### **11. BBA (Bachelor of Business Administration):**

- i) The minimum qualification for admission to the 1st year of the B.B.A. course shall be a pass in Higher Secondary (General/Vocational) from West Bengal Council of Secondary Education or any other equivalent qualification recognized by the West Bengal State University with at least 55% marks for General Candidates (50% for S.C./S.T. Candidates). There shall be no common Admission Test; instead College(s) shall hold group discussions followed by interview for such admission. There shall be option to the Colleges for holding Written Admission Test.
- ii) The medium of instruction for the B.B.A. course shall be English and candidates will have to answer the examination papers in English only.
- iii) B.B.A. Course shall be an 8 semester course extending over four academic years. Candidates will pass out with Honours/Honours with research.

**12. Inclusion of NCC/NSS:** It will be a 2 credit course under the NEP framework.

### **13. Music as Major and Minor/Core Subject:**

**A** i) A candidate taking up Music as Major must get 45% marks in the aggregate and 45% marks in the subject Music, in the pre-qualifying examination.

**OR**

ii) 50% marks in the subject Music at the pre-qualifying examination.

**OR**

iii) 45% marks in aggregate when the candidate has not studied the subject Music in the Pre-qualifying exam. Such candidates shall be admitted on the basis of the Admission Test/Screening to be conducted by the College Authority Concerned.

**B) Music as a Core course in 3 year Multidisciplinary UG Programme:** Any student can choose music as subject and such a candidate shall be admitted on the basis of the Admission Test/Screening to be conducted by the College Authority Concerned.

### **14. Credit hours for different types of courses:**

- The workload relating to a course is measured in terms of credit hours. A credit is a unit by which the coursework is measured. It determines the number of hours of instruction required per week over the duration of a semester (minimum 15 weeks).
- Each course may have only a lecture component or a lecture and tutorial component or a lecture and practicum component or a lecture, tutorial, and practicum component, or only practicum component. For example, a three- credit lecture course in a semester means three one-hour lectures per week with each one-hour lecture counted as one credit. In a semester of 15 weeks duration, a three-credit lecture course is equivalent to 45 hours of teaching.
- One credit for tutorial work means one hour of engagement per week. In a semester of 15 weeks duration, a one-credit tutorial in a course is equivalent to 15 hours of engagement.

- A one-credit course in practicum or lab work, community engagement and services, and fieldwork in a semester mean two-hour engagement per week. In a semester of 15 weeks duration, a one-credit practicum in a course is equivalent to 30 hours of engagement.
- A one-credit of Seminar or Internship or Studio activities or Field practice/projects or Community engagement and service means two-hour engagements per week. Accordingly, in a semester of 15 weeks duration, one credit in these courses is equivalent to 30 hours of engagement.
- A course can have a combination of lecture credits, tutorial credits, and practicum credits.
  - Lab-based Subject:  
Theory-3 credits (45 Hours); Practical-2 credits (30x2=60 Hours); Tutorial-1 credit (15 Hours).
  - Non Lab-based Subject:  
Theory-4 credits (60 Hours); Tutorial-1 credit (15 Hours); Field Work-1 credit (30 Hours).

The following types of courses/activities constitute the programmes of study. Each of them will require a specific number of hours of teaching/guidance and laboratory/studio/workshop activities, field-based learning/projects, internships, and community engagement and service.

#### 15. Duration of the Programmes:

*The duration of the UG programme (Honours/ Honours with research) is 4 years or 8 semesters.* Students who desire to undergo a 3-year UG Programme will be allowed to exit after completion of the 3rd year. Students may be permitted to take a break from the study during the period of study but the total duration for completing the programme shall not exceed 7 years. *The duration for Multidisciplinary UG Programme is 3 years.*  
**The rule for total duration of completion of the programme is same as above.**

#### 16. SWAYAM Courses:

SWAYAM Courses: The University may allow up to 20% of the total courses being offered in a particular program in a Semester through the online learning courses offered through SWAYAM platform subject to the following conditions:

- The course contents should be alike;
- The courses are not offered in the College;
- There is non-availability of suitable teaching staff to run the course in the College.

The University shall give the equivalent credit weightage to the student for the credits earned via online learning credit courses through SWAYAM platform. **However, the candidate will have to seek permission from the university, if he/she wants to replace regular class-teaching by Swayam course. Swayam courses will be allowed only for SEC, MDC and VAC but not for Major and Minor disciplines.**

#### 17. Mechanism for Computation of Work-load:

The following mechanism shall be adopted for computation of work load.

- (a) 1Credit =1Theory period of one hour duration/week/semester;
- (b) 1Credit =1Tutorial period of one hour duration/week/semester
- (c) 1Credit =1Practical period of two hours
- (d) duration/week/semester;
- (e) 1Credit = Internship of 1 week/semester

## 18. Qualification Levels and Credit Requirements:

- For 4 year UG Honours/Honours with Research

Levels	Qualification Title	Minimum Credit Requirements
Levels 7	<b>Bachelor's Degree with Major in a discipline</b>	<b>135</b>
Levels 8	<b>Bachelor's Degree with Honours/Honours with research in a discipline</b>	<b>180</b>

- For 3 year Multidisciplinary UG Program: Minimum Credit Requirement 125.

## 19. Course Registration:

At the beginning of every Semester, all the students shall be required to register for the Courses specified for that Semester of the Programme in the Office of the Controller of Examinations in the prescribed forms with payment of fees as prescribed by the University from time to time.

## 20. Post-admission Stipulations:

- Colleges have the freedom to hold any number of tests and examinations of its own students. However, colleges will not hold any elimination/qualifying test in the midway for students admitted to the different Course of Studies.
- The evaluation and assessment pattern under CCFUP based on NEP 2020 will be regulated as per provisions of the regulation which will be in force at the time of the said examination. Any dispute regarding the above would be resolved by the relevant Examination rules and regulations set up by the University or by the Executive Council.
- It is expected that the semester examinations will be held every six months as per the academic calendar which will be duly intimated in advance by the University.

## 21. Foreign Nationals:

The candidate (**Foreign Nationals**) will have to show "Original Copy" of Certificate of Madhyamik (or equivalent), Certificate of Higher Secondary (or equivalent) and original Passport (along with Student Visa) at the time of admission. **Foreign Nationals will have to pay the fees five times higher than the Indian Nationals.** Their papers must be duly endorsed by the local Embassies/Consulates/High Commissions, whichever is applicable and their visa period must cover the period required to complete the course.

## **22. College Transfer:**

Transfer of candidates from one affiliated college to another will be possible as per the provisions laid out in the regulation of NEP 2020 based CCFUP system which will be in force at the relevant time. However, in all cases such transfers will be effected after due approval of the application of the candidate concerned along with requisite non-refundable fees to the University administration without contravening the provisions of the Regulation in force. *All applications for transfer have to be made to the University authority within 30 consecutive days of commencement of the relevant semester. The applications must also contain the attendance of the student in that semester.* The University reserves the right to approve or reject such applications of transfer and it cannot be treated as a matter of right on behalf of the applicant concerned.

## **23. Re-admission:**

In case of discontinuation of Studies, the candidate concerned can be permitted only fresh admission with the issuance of new Registration (in cancellation of the earlier registration) after submission of an affidavit from a 1<sup>st</sup> class Judicial Magistrate that he/she has not taken admission under any other University/Institution in the intervening period. All such cases of fresh admission have to be preceded with the cancellation of earlier registration. For all such re-admission the provisions of this regulation in consonance with the Act and Statute of the University and the guidelines issued by the West Bengal Higher Education Council from time to time should be followed. However, after an exit at the end of the 3<sup>rd</sup> year after completion of stipulated 6 semesters mentioned in Table.1, the candidate will not have to re-register if he wants to complete the course within 7 years from the date of exit.

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