

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2011-2012

I. Details of the Institution

1.1 Name of the Institution

RISHI BANKIM CHANDRA COLLEGE FOR WOMEN

1.2 Address Line 1

EAST KANTAL PARA

Address Line 2

NAIHATI

City/Town

NORTH 24 PARGANAS

State

WEST BENGAL

Pin Code

743165

Institution e-mail address

rbccwomen@gmail.com

Contact Nos.

033-25801905

Name of the Head of the Institution:

DR. LANA MUKHOPADHYAY

Tel. No. with STD Code:

033-25801905

Mobile:

9432490530

Name of the IQAC Co-ordinator:

JILKOD MAMUN

Mobile:

9433145192

IQAC e-mail address:

rbccwomen@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

WBC0GN11701

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.rbccwomen.org

Web-link of the AQAR:

http://rbccwomen.org/AQAR.html

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2004	2004-2009
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

25/03/2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)
ii. AQAR _____ (DD/MM/YYYY)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

WEST BENGAL STATE
UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="NA"/>		
University with Potential for Excellence	<input type="text" value="NA"/>	UGC-CPE	<input type="text" value="NA"/>
DST Star Scheme	<input type="text" value="NA"/>	UGC-CE	<input type="text" value="NA"/>
UGC-Special Assistance Programme	<input type="text" value="NA"/>	DST-FIST	<input type="text" value="NA"/>
UGC-Innovative PG programmes	<input type="text" value="NA"/>	Any other (<i>Specify</i>)	<input type="text" value="NA"/>
UGC-COP Programmes	<input type="text" value="NA"/>		

2. IQAC Composition and Activities NA (IQAC not formed)

2.1 No. of Teachers	<input type="text"/>
2.2 No. of Administrative/Technical staff	<input type="text"/>
2.3 No. of students	<input type="text"/>
2.4 No. of Management representatives	<input type="text"/>
2.5 No. of Alumni	<input type="text"/>
2.6 No. of any other stakeholder and community representatives	<input type="text"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text"/>
2.9 Total No. of members	<input type="text"/>

2.10 No. of IQAC meetings held : NA

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC : NONE

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome NA

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	13 (11H+2G)	01 H		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	13 (11H+2G)	01 H		
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	14

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Mathematics Honours

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	34	20	4	1(Principal)	09(CWTT,CPT)

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	2								

2.4 No. of Guest and Visiting faculty and Temporary faculty

16

01

14

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	09	29
Presented papers		02	17
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

None

2.7 Total No. of actual teaching days during this academic year

234

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Practice of in-house projects and mid-term examination

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NONE

2.10 Average percentage of attendance of students

60%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA(HONS)	272	00	1.47%	80.88%	13.97%	98.16%
BSc(HONS)	52	00	7.69%	92.30%	-	100%
BA(GENERAL)	723	00	00	-	-	70.26%
BSc(GENERAL)	49	00	00	-	-	87.76%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes : NA

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	04
Faculty exchange programme	00
Staff training conducted by the university	01
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	27	04		
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

NA

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NONE	NONE	NONE	NONE
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	01	None	None
Outlay in Rs. Lakhs	1.02+1.62	0.86875		

3.4 Details on research publications

	International	National	Others
Peer Review Journals		02	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			
Books			
Chapter in books			

3.5 Details on Impact factor of publications:

Range	<input type="text"/>	Average	<input type="text"/>
h-index	<input type="text"/>	Nos. in SCOPUS	<input type="text"/>

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects			NA	
Minor Projects			NA	
Interdisciplinary Projects			NA	
Industry sponsored			NA	
Projects sponsored by the University/ College			NA	
Students research projects <i>(other than compulsory by the University)</i>			NA	
Any other(Specify)			NA	
Total			NONE	

3.7 No. of books published

i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : None

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges : None

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	None	None	None	None	None
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: None

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

None

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year: None

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

None

None

3.19 No. of Ph.D. awarded by faculty from the Institution

None

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) : None

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: None

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS: None

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility : NONE

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Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (sq. mts.)	1121	NONE		
Class rooms	2334	NONE		
Laboratories		NONE		
Seminar Halls		NONE		
No. of important equipments purchased (1-0 lakh) during the current year.		NONE		
Value of the equipment purchased during the year (Rs. in Lakhs)		NONE		
Others		NONE		

4.2 Computerization of administration and library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10486		594		11080	
Reference Books	00		00		00	
e-Books	00		00		00	
Journals	01		00		01	
e-Journals	00		00		00	
Digital Database	00		00		00	
CD & Video	00		00		00	
Others (Book Bank)	1008		09		1017	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing								
Added							Math Hons.	
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

None

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text" value="2.13"/>
iii) Equipments	<input type="text" value="10.46"/>
iv) Others	<input type="text" value="2.67"/>
Total :	<input type="text" value="15.26"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services : NA

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5.2 Efforts made by the institution for tracking the progression

For tracking the progression the college conducts a mid-term test examination apart from the annual test examination.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3560	NA	NA	NA

(b) No. of students outside the state

00

(c) No. of international students

00

Men	No	%	Women	No	%
	00	00		1415	100

No	%
1415	100

Last Year (2012-2013)						This Year (2011-2012)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
						3079	444	37	??	??	3560

Demand ratio : 1:2 ??

Dropout % :

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

None

No. of students beneficiaries

NA

5.5 No. of students qualified in these examinations : Data not maintained

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Counselling sessions are conducted by the guidance cell constructed by teachers of this college.

No. of students benefitted

5.7 Details of campus placement: NA

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

NONE

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives: None

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: None

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>Vision: i) Providing safe and ideal educational environment to its students.</p> <p>ii) Providing coaching programmes for assistance to get employment.</p> <p>iii) Providing remedial classes to the students under SC/ST/OBC/Minority category.</p> <p>Mission: i) Maximization of institutional infrastructural resources.</p> <p>ii) Maintaining regular academic evaluation system.</p>

6.2 Does the Institution has a management Information System

<p>The college ensures effective information system through equal representation of teaching, non-teaching staff, student and society in the Governing Body</p>

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Balanced distribution of syllabi is ensured through implementation of a central academic calendar.

6.3.2 Teaching and Learning

There is a programme of remedial classes for SC/ST/OBC/Minority.

6.3.3 Examination and Evaluation

In-house projects, Regular class-tests, Mid-term test and Annual test examination.

6.3.4 Research and Development

Teachers attend Orientation Programmes, Refreshers Courses and workshops organized by the Academic Staff Colleges.

6.3.5 Library, ICT and physical infrastructure / instrumentation

There are laboratories for Chemistry, Physics, Geography and Zoology and equally shared by RBC, RBC Evening and this college.

6.3.6 Human Resource Management

Students are regularly involved in arrangement of programmes like annual sports meet, various cultural programmes, seminars etc.

6.3.7 Faculty and Staff recruitment

The college recruits guest lecturers and non-teaching staff either against vacancy or against demand for academic facilitation.

6.3.8 Industry Interaction / Collaboration

There is no such collaboration at present.

6.3.9 Admission of Students

Perfect transparency is maintained by involving all teaching, non-teaching staff and students union in the admission process.

6.4 Welfare schemes for

Teaching	Group insurance, loans from Provident fund and Co-operative
Non teaching	Group insurance, loans from Provident fund and Co-operative
Students	Student free-ships, welfare fund and principal's fund, Kanyashree, post-matric scholarship

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

Computer training sessions are arranged for teaching and non-teaching staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

None

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

None

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

None

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

NONE

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NONE

8. Plans of institution for next year

Utilization of new campus.

Name: Jilkod Mamun

Name : Dr. Lana Mukhopadhyay



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC